

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

### Donor's Details

|           |                      |             |                      |
|-----------|----------------------|-------------|----------------------|
| Title:    | <input type="text"/> | First name: | <input type="text"/> |
| Surname:  | <input type="text"/> |             |                      |
| Address:  | <input type="text"/> |             |                      |
|           | <input type="text"/> |             |                      |
| Postcode: | <input type="text"/> | Date:       | <input type="text"/> |

**In order to Gift Aid your donation you must tick a box below:**

- Please treat all qualifying gifts of money made to New Horizons Coventry as Gift Aid donations, from the date of this declaration and including all donations made in the past 4 years.
- Please treat my donation of £\_\_\_\_\_ to New Horizons Coventry as a Gift Aid donation.

### DECLARATIONS

I understand that the charity will claim 25p on every £1 that I give.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### YOUR RESPONSIBILITY

Please notify New Horizons Coventry if you:

- Would like to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

*Please hand your completed form to a member of the Finance Team or email to [finance@nhkc.uk](mailto:finance@nhkc.uk) (a scanned copy or photo is sufficient)*